



INSTRUCTIONS FOR LETTER OF AUTHORIZATION FOR CONTRACT INFORMATION ON LIFE AND ANNUITY CONTRACTS

If you want to authorize another person to make inquiries on a specified life or annuity contract, we need your signature.

You need to print, complete and sign this form to begin your request to authorize another person to make inquiries on life insurance or annuity contract.

After completing and signing the form, you can return it to us one of three ways: by upload, mail or fax.

Upload the completed and signed form through the USAA Mobile App or usaa.com:

From the USAA Mobile app:

1. Select the profile icon with your initials.
2. Select "Inbox" (Android only).
3. Select "Send documents to USAA."
4. Select "Upload other documents."
5. Follow the screen prompts.

From usaa.com:

1. Log on to your account.
2. Select the profile icon with your initials.
3. Select "Inbox."
4. Select "Send documents to USAA."
5. Select "Upload Documents."
6. Select "Life & Health Insurance/Annuities."
7. Select "Next."
8. Follow the screen prompts.

You can also mail to:

USAA Life Insurance Company
USAA Life Insurance Company of New York
9800 Fredericksburg Road
San Antonio, TX 78288

Or you can fax to:

210-498-3243 within the United States
877-435-7099 from outside the United States

Questions?

Call toll-free in the United States:

Life Insurance and Fixed Annuities
Variable Products Service

800-531-8722
800-531-4265

**INSTRUCTIONS ONLY
DO NOT RETURN THIS PAGE**

