

INSTRUCTIONS FOR COLLATERAL ASSIGNMENT FORM

Step 1 - Print and Complete Form.

Definitions:

Assignor - The person to give or share certain contractual rights by this assignment, *generally the contract owner or authorized representative.*

Assignee - The person or entity to receive certain contractual rights by this assignment. (*Ex. bank, lending institution, business/corporate, interested party*). USAA does not accept assignments from foreign entities.

Assignment of Contract as Collateral Form (Only USAA form is acceptable.)

Page 1

Part A - (Information required on Collateral Assignment Form).

- Specify who the assignment is going to be made to and their address.
- Contract number to be assigned.
- Named Insured on the contract being assigned.
- USAA member number of the named Insured.
- Place an "X" in the box to specify whether this is to be a full or partial collateral assignment. If assigning a partial amount, specify the amount to be assigned.

Required Signatures:

- **Assignee** - Signature and SSN # (individual's) or Tax ID number (business's).
- If an **irrevocable beneficiary** exists the assignment **will not** be processed without their signature.
- **Assignor** - Signature of owner, or if there is more than one owner of the contract, all owners must sign the collateral assignment form.

Page 2

Company Acknowledgement - To be filled out by USAA.

Release of Contract Assignment - Once the assignment has been fulfilled the assignee will fill this portion out and return it to USAA for release of the collateral assignment.

NOTE: The collateral assignment of any annuity or Modified Endowment Contract (MEC), where allowed, is likely to have significant tax consequences and we recommend that you consult your financial or tax advisor before taking action.

Federal Regulation Information Form

To be filled out by the **Assignee** of the collateral assignment. **This form is required to Execute the Collateral Assignment and must be returned with the completed Collateral Assignment form.**

Step 2 - Return Completed Forms to USAA

After completing and signing the form, you can return it to us one of three ways: by upload, mail, or fax.

Upload the completed and signed form through the USAA Mobile app or usaa.com:

From the USAA Mobile app:

1. Select the profile icon with your initials.
2. Select "Inbox" (Android only).
3. Select "Send documents to USAA."
4. Select "Upload other documents."
5. Follow the screen prompts.

From usaa.com:

1. Log on to your account.
2. Select the profile icon with your initials.
3. Select "Inbox."
4. Select "Send documents to USAA."
5. Select "Upload Documents."
6. Select "Life & Health Insurance/Annuities."
7. Select "Next."

**DO NOT RETURN THIS PAGE
INSTRUCTIONS ONLY**

39470-1023
MSF402ST

8. Follow the screen prompts.

You can also mail to:

USAA Life Insurance Company
USAA Life Insurance Company of New York
9800 Fredericksburg Road
San Antonio, TX 78288

Or you can fax to:

210-498-3243 within the United States
877-435-7099 from outside the United States

Questions?

Call toll-free in the United States: 800-531-8722

Step 3 - USAA will Record the Assignment.

After our records are updated, we will provide the Assignor and the Assignee each with a copy of the recorded assignment forms for their records.

ASSIGNMENT OF CONTRACT AS COLLATERAL

- A. For value received the undersigned contract owner, (herein called the "Assignor") for ourselves, our heirs, representatives, and assigns do hereby assign, transfer, and set over to _____ whose address is _____, its successors and assigns (herein called the "Assignee"), Contract # _____ issued by USAA LIFE INSURANCE COMPANY or USAA LIFE INSURANCE COMPANY of New YORK (herein called the "Company"), and any supplementary contracts issued in connection herewith (said contracts being herein called the "Contract") on the life of _____, USAA member # _____ and all claims, options, privileges, rights, title, and interest therein and thereunder, except as provided in Section C hereof, subject to all the terms and conditions of the Contract and to any and all liens, if any, which the Company may now or hereafter have or obtain against the Contract by reason of any advance at any time made by the Company in accordance with the terms of the Contract. This assignment does not include any funds deposited with the Company for the payment of future premiums on the contract above identified unless such funds are specifically and by express language included in this assignment. It is understood and agreed that this assignment is for the full amount, or not to exceed the specified amount of \$ _____ made for the purpose of securing the payment of any and all indebtedness now or hereafter owing by the undersigned to the assignee.
- B. It is expressly agreed that, without detracting from the generality of the foregoing and subject to the terms of the Contract, the following specific rights are included in this assignment and pass by virtue hereof:
1. The right to collect a portion of the net proceeds of the Contract, when it becomes a claim by death or maturity of the contract, in an amount equal to the Assignor's indebtedness to the Assignee existing at the time of settlement of the Contract;
 2. The right to surrender the Contract and receive the total net surrender value thereof at any time provided by the terms of the Contract and at such other times as the Company may allow;
 3. The right to obtain one or more loans on the Contract, either from the Company or, at any time, from others, and to pledge or assign the Contract as security for such loans;
 4. The right to exercise all nonforfeiture privileges permitted by the terms of the Contract or allowed by the Company and to receive all benefits and advantages derived therefrom.
- It is expressly agreed and understood that the Assignee, prior to exercising any of the rights enumerated in Section B above, must obtain the written consent of the other Assignee(s), if any, of this Contract.
- C. It is expressly agreed that the following specific rights, so long as the Contract has not been surrendered, are reserved and excluded from this assignment and do not pass by virtue hereof:
1. The right to nullify the automatic premium loan provision; if applicable
 2. The right to designate and change the beneficiary; and
 3. The right to elect any optional mode of settlement permitted by the Contract or allowed by the Company; but the reservation of these rights shall in no way impair the right of the Assignee(s) to surrender the Contract completely with all its incidents, or impair any other right of the Assignee(s) hereunder, and any designation or change of beneficiary or election of a mode of settlement shall be subject to this assignment and to the rights of the Assignee(s) hereunder but only until the assignment is released by the Assignee(s).
 4. The right to collect from the Company any disability benefit payable in cash that does not reduce the amount of insurance.
- D. Assignee covenants and agrees with the Assignor as follows:
1. That any balance of sums received hereunder from the Company remaining after payment of the indebtedness secured hereby shall be paid by the Assignee to the person entitled thereto under the terms of the Contract had this assignment not been executed;
 2. That the Assignee will not exercise the right to surrender the Contract or, except for the purpose of paying a premium or premiums, the right to obtain Contract loans from the Company, until there has been default in any payment due the Assignee by the undersigned in connection with this assignment or a failure to pay any premium when due, and then not until twenty days after the Assignee shall have mailed, by first-class mail, to the undersigned at the address last supplied in writing to the Assignee, notice of intention to exercise such right; and
 3. The Assignor and Assignee agree that if this is not an assignment for the full amount, the Assignor retains the right to make future collateral assignments of the Contract in amounts greater than the partial amount specified above, if appropriate, up to the face amount of a life insurance policy or the Contract value otherwise allowed.
- E. The Company is hereby authorized to recognize the Assignee's claims to rights hereunder without investigating the reason for any action taken by the Assignee, or the existence, validity, or amount of any indebtedness secured hereby, or the existence or non-existence of any default therein, or the giving or not giving of any notice under Section D2 above or otherwise, or the application made or to be made by the Assignee of any sums paid to the Assignee. The Company is hereby further authorized to rely upon the signature of the Assignee in any request for the exercise of any rights under the Contract assigned hereby, and the sole receipt of the Assignee for any sums paid by the Company in accordance with the terms of this assignment shall fully and completely release and discharge the Company therefor.
- F. The Assignee shall be under no obligation to pay any premium or the principal of, or interest on any loans on the Contract whether or not obtained by the Assignee, but any such amounts so paid by the Assignee from his own funds shall become a part of the liability hereby secured, shall be due immediately, and shall draw interest at a rate fixed by the Assignee from time to time, not exceeding 6% per annum. Any sum paid by the Company to the Assignee will be reported by the Company to the Internal Revenue Service as a distribution to the undersigned Annuity Contract Owner/Assignor, who will be responsible for any tax liability.
- G. At the Assignee's option and upon releasing all claim to the Contract, the Company may be directed to make payable to the Assignee a specified amount of the proceeds in one sum and the remainder of the proceeds to the beneficiary or beneficiaries named in the Contract in accordance with the provisions of the Contract.
- H. It is specifically understood and agreed that the Company shall have no responsibility whatsoever for the validity or effect of this assignment and that payment by the Company of any sum or sums in accordance with the terms of this assignment shall fully and completely release and discharge said Company from any and all further liability for the payment of such sum or sums.
- I. The Assignor certifies that no proceeding in bankruptcy or insolvency is pending with respect to any of them as Owner(s) of the Contract being assigned.

EXECUTED this _____ day of _____, _____ (Year)

Irrevocable Beneficiary Signature

(Signature of Assignor)

Address of Irrevocable Beneficiary

(Signature of Assignor)

City State Zip

(Signature of Assignee)

(Assignee's SSN# / Tax ID#)

USAA LIFE INSURANCE COMPANY 9800 Fredericksburg Road San Antonio Texas 78288
USAA LIFE INSURANCE COMPANY of NEW YORK Service Center 9800 Fredericksburg Road San Antonio, Texas 78288



17111-1020
MLL446ST

NOTE: When executed by a corporation, there should be attached to the assignment a certified copy of the resolution of the Board of Directors authorizing the signing officer to execute and deliver the assignment in the name and on behalf of the corporation.

COMPANY ACKNOWLEDGEMENT

Assignment received and filed at the Home Office of USAA Life Insurance Company (Service Center for USAA Life Insurance Company of New York) in San Antonio, Texas, this _____ day of _____, _____ (Year).

Acknowledged By: _____

RELEASE OF CONTRACT ASSIGNMENT

Whereas, by a certain assignment, dated _____, Contract No. _____ issued by USAA LIFE INSURANCE COMPANY or USAA LIFE INSURANCE COMPANY of NEW YORK on the Life of _____ was transferred to _____, the undersigned, as collateral security for indebtedness.

THIS IS TO CERTIFY that the said indebtedness has been paid in full and said assignment is hereby cancelled and fully voided and the said Contract and all rights thereunder are hereby released and discharged from said assignment.

Executed on this _____ day of _____, _____ (Year).

SIGNATURE OF ASSIGNEE

SIGNATURE OF ASSIGNOR

RECORDATION OF MULTIPLE COLLATERAL ASSIGNMENTS

**DATE OF
ASSIGNMENT**

**NAME OF
ASSIGNEE**

**SPECIFIED AMOUNT
COLLATERALLY ASSIGNED**

**DATE OF RELEASE
BY ASSIGNEE**





Federal Regulation Information

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT – To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents. Failure to provide such information can result in the application, contract, benefits or service request being denied, delayed, modified or terminated.

All information below relates to the Collateral Assignee of this contract:

COLLATERAL ASSIGNEE (LENDER)

Contract Owner's USAA Number _____

Collateral Assignee's (Lender) Name _____

Is the Assignee's (Lender) address the same as their physical address? Not a P.O. Box or Route - must be locatable by map.

Yes - skip next line

No - complete next line

Residence Physical Address. When different from the mailing address.

Street Address _____

City _____

State _____

ZIP _____

Is the Assignee (Lender) a U.S. citizen? Yes No

If yes, what is your Social Security Number? _____

If no, provide your country of citizenship: _____

Social Security Number (if available): _____

And one of the following:

Passport Number: _____

or

US Alien ID Card Number: _____

For Non-Person Entities (businesses, trust, corporation or partnerships)

Is business/ trust registered or organized in the U.S.? Yes No

If yes, please provide U.S. tax I.D. #: _____

If no, please provide country of registration: _____

and U.S. tax I.D. # _____