



# INSTRUCTIONS FOR FILING A DISABILITY CLAIM

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To file a disability claim, we need the completed and signed, Initial Claimant's Statement, the Authorization Concerning Medical & Financial Information and the Attending Physician's Statement.

We offer several convenient ways to return information:

**Online:**

1. To send documents, go to [https://l.usaa.us/Claims\\_upload](https://l.usaa.us/Claims_upload)
2. Enter credentials
3. Select Life & Health Insurance/Annuities

**Fax:** 877-435-7099

**Mail:**

ATTN: Life Company Claims  
USAA Life Insurance Company  
USAA Life Insurance Company of New York  
9800 Fredericksburg Road  
San Antonio, TX 78288

If you have any questions regarding your claim or these forms, please call 800-531-8455.

**INSTRUCTIONS ONLY  
DO NOT RETURN THIS PAGE**



USAA Life Insurance Company  
 USAA Life Insurance Company of New York  
 Service Center  
 9800 Fredericksburg Road  
 San Antonio, TX 78288

## INITIAL CLAIMANT'S STATEMENT FOR INCOME REPLACEMENT/WAIVER OF PREMIUM BENEFITS

**INSTRUCTIONS:** 1. Complete page 1 and 2 of this form and sign where indicated. Please print all entries. If more space is needed, attach a separate page.

Insured's Full Name	USAA Number
Home Address (Street, City, State, Zip)	Home Telephone Number ( )
Name of Last Employer	Insured's Birth Date
Business Address (Street, City, State, Zip)	Business Telephone Number ( )

PLEASE DESCRIBE YOUR CURRENT DISABLING CONDITION AND ITS CAUSE.

Date of your accident or the date you first noticed the symptoms of your illness: _____ Month Day Year	I totally stopped working due to my disability on: <input type="checkbox"/> have not stopped _____ Month Day Year	I had reduced work activity because of my disability since: _____ Month Day Year	I returned to work <input type="checkbox"/> part-time <input type="checkbox"/> full-time <input type="checkbox"/> have not returned _____ Month Day Year
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LIST ALL PHYSICIANS OR OTHER PRACTITIONERS CONSULTED.

Name	Address (Street, City, State, Zip)	Dates Consulted
_____	_____	_____
_____	_____	_____
_____	_____	_____

LIST ALL HOSPITAL CONFINEMENTS IN THE PAST FIVE (5) YEARS.

Name	Address (Street, City, State, Zip)	From	To	Reason Confined
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

### OCCUPATIONAL INFORMATION

What was your occupation immediately prior to the date you became disabled? \_\_\_\_\_  
 Date you began this occupation \_\_\_\_\_.

DESCRIPTION OF EACH DUTY	1.	2.	3.	4.	5.
WEEKLY HOURS SPENT AT THIS ACTIVITY	_____ hrs.	_____ hrs.	_____ hrs.	_____ hrs.	_____ hrs.

Describe which of these duties you are unable to perform as a result of your sickness or accident, and why.

Describe your prior work experience and education (include dates).

Remarks:

**See page 2 - SIGNATURE REQUIRED**

WHAT OTHER INCOME REPLACEMENT OR DISABILITY INSURANCE DO YOU HAVE?

(LIST GROUP AND INDIVIDUAL)  NONE

Name of Company/Plan	Policy #	Policy Date	Monthly Benefit
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____

Are you receiving (or have you applied for) disability benefits from:

- (a) Social Security (a)  No  Applied for  Receive \$ \_\_\_\_\_ Per \_\_\_\_\_
- (b) Workers Compensation (b)  No  Applied for  Receive \$ \_\_\_\_\_ Per \_\_\_\_\_
- (c) State Disability Plan (c)  No  Applied for  Receive \$ \_\_\_\_\_ Per \_\_\_\_\_

**New York Residents:** Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance or Statement of Claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**SIGNATURE OF INSURED**

To the best of my knowledge, the information on this form is true and complete.

X

DATE

**ILLINOIS ISSUED CONTRACTS INFORMATION**

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**Fraud Warning Disclosure**  
**Please keep for your records**

**NOTICE**

Under applicable state law, any person who knowingly files a claim containing false or misleading information or who conceals information with intent to defraud or mislead an insurance company or other person, may be guilty of a felony or subject to other criminal and/or civil penalties including denial of insurance benefits.

**ALABAMA RESIDENTS**

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution, fines, or confinement in prison, or any combination thereof.

**ALASKA RESIDENTS**

A person who knowingly and with intent to injure, defraud, or deceive an insurance company files a claim containing false, incomplete, or misleading information may be prosecuted under state law.

**ARKANSAS/  
DISTRICT OF  
COLUMBIA/  
LOUISIANA/  
RHODE ISLAND/  
WEST VIRGINIA  
RESIDENTS**

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**ARIZONA RESIDENTS** For your protection Arizona law requires the following statement appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

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**CALIFORNIA RESIDENTS** For your protection California law requires the following to appear on this form: Any person who knowingly presents false or fraudulent information to obtain or amend insurance coverage or to make a claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

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**COLORADO RESIDENTS** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

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**DELAWARE RESIDENTS** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, files a statement of claim containing any false, incomplete or misleading information is guilty of a felony.

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**FLORIDA RESIDENTS** Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

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**IDAHO RESIDENTS** Any person who knowingly, and with intent to defraud or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is guilty of a felony.

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**INDIANA RESIDENTS** A person who knowingly and with intent to defraud an insurer files a statement of claim containing any false, incomplete, or misleading information commits a felony.

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**KENTUCKY RESIDENTS** Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

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**MAINE/  
TENNESSEE/  
VIRGINIA/  
WASHINGTON  
RESIDENTS** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

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**MARYLAND RESIDENTS** Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

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**MINNESOTA RESIDENTS** A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

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**NEW HAMPSHIRE RESIDENTS** Any person who, with a purpose to injure, defraud, or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

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**NEW JERSEY RESIDENTS** Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

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**NEW MEXICO RESIDENTS** ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO CIVIL FINES AND CRIMINAL PENALTIES.

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**OHIO RESIDENTS** Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

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**OKLAHOMA RESIDENTS** WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

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**PENNSYLVANIA RESIDENTS** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

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**TEXAS RESIDENTS** Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

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For claims assistance, please call USAA LIFE INSURANCE COMPANY/USAA LIFE INSURANCE COMPANY OF NEW YORK  
Toll Free at 800-531-8000.

MAIL TO: ATTN: Life Company Benefits  
USAA LIFE INSURANCE COMPANY/  
USAA LIFE INSURANCE COMPANY OF NEW YORK  
9800 Fredericksburg Road  
San Antonio, TX 78284-8499



USAA Life Insurance Company of New York  
 Service Center  
 9800 Fredericksburg Road  
 San Antonio, Texas 78288

# HIPAA AUTHORIZATION CONCERNING MEDICAL AND FINANCIAL INFORMATION

**PLEASE SIGN AND RETURN ONE COPY OF THIS FORM AND RETAIN A COPY FOR YOUR RECORDS**

**Name of Insured:**  
**USAA Number:**

I understand that the information released through this authorization will be used by USAA Life Insurance Company of New York to determine my initial and continuing eligibility for waiver of life insurance premium insurance benefits. I understand that although this authorization is voluntary, USAA Life reserves the right to decline my claim for benefits if I refuse to grant this authorization.

The information released pursuant to this authorization may no longer be protected by federal privacy regulations. USAA Life will not release identifiable health information obtained by use of this authorization outside of USAA Life, except to its reinsurers, the Medical Information Bureau (MIB), other persons or organizations performing administrative or legal services related to this claim for insurance benefits and as required by law or further authorized by the insured.

I authorize the following persons and organizations, who may have knowledge of my past or future health, activities, work, employment and financial affairs, to provide information to USAA Life Insurance Company of New York ("USAA Life"): (a) any licensed physician; (b) any medical practitioner; (c) any hospital; (d) any insurance company; (e) any clinic, Veterans Administration clinic, or medically-related facility; (f) MIB; (g) any psychiatrist or psychologist; (h) any health facility; (i) any prescription drug databases; (j) any consumer reporting agency; (k) any past or present employer; (l) individuals or organizations with knowledge regarding my income and earnings, tax payments or other medical or financial information relevant to my claim for benefits. I understand that information released pursuant to this Authorization may no longer be protected by federal privacy regulations and could be subject to redisclosure.

For purposes of this Authorization, "information" means any printed or electronic records or unrecorded knowledge concerning the undersigned insured.

This authorization includes the release of the entire medical record of the insured including information about AIDS, HIV, drugs, alcoholism, or mental illness. This authorization allows USAA Life to obtain any medical records or information that are subject to a request for additional restriction of use and disclosure pursuant to the privacy rights granted by the Health Insurance Portability and Accountability Act.

I further authorize a consumer reporting agency to make an investigative report of me if it is requested by USAA Life and elect the opportunity to be interviewed if such report is prepared.

To facilitate rapid submission of the information requested, I authorize all sources to give such records or knowledge to any agent employed by USAA Life to collect and transmit such information. A reproduction of this Authorization shall be valid as the original. I agree that this Authorization shall be valid for one (1) year from the date shown below, and that upon request, I or my authorized representative is entitled to receive a copy of this Authorization. I understand that I may revoke this Authorization by sending a written request referencing my USAA number and the date of this Authorization to USAA Life . A revocation does not affect any actions taken by USAA Life in reliance on the Authorization prior to receipt of the revocation and may impair my ability to continue to receive the insurance benefits applied for.

\_\_\_\_\_  
 Signature of Insured

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of Personal Representative (Indicate Relationship to Insured/Authority to Act)

\_\_\_\_\_  
 Date

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**Please retain a copy of this signed authorization for your records.**

MAIL TO: ATTN: Life Claims  
 USAA LIFE INSURANCE COMPANY OF NEW YORK  
 Service Center  
 9800 Fredericksburg Road  
 San Antonio, Texas 78284-8499



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Physician's Name (Please print)	Telephone Number (     )
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Address (Street, City, State, Zip)

Physician's Signature <b>X</b>	Date
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